

STATE OF WASHINGTON
DEPARTMENT OF GENERAL ADMINISTRATION
DIVISION OF ENGINEERING & ARCHITECTURAL SERVICES
OLYMPIA, WASHINGTON

**NOTICE TO CONSULTANTS
REQUEST FOR QUALIFICATIONS**

Consultant services are required for Project No. 2006-205, TITLE: Childcare Center, Tacoma Community College.

SCOPE OF WORK

The Division of Engineering and Architectural Services of the Department of General Administration acting on behalf of Tacoma Community College request the submittal of statements of Qualifications from Architectural firms interested in providing complete design through construction administration services for a new Childcare Center for the college on its campus in Tacoma Washington.

The Project consists of providing design through construction administration services for an approximately 16,000 sq ft. Early Childcare Center and classrooms. The project also includes the demolition of two existing structures and related site development.

Consultant fee and services shall be negotiated on the current Architectural/Engineering Fee Schedule for Washington State Public Works Building Projects and the standard Division of Engineering and Architectural Services Agreement.

For project related questions contact Bob Dixon, Project Manager, Engineering and Architectural Services at (360) 902-7265 or (360) 239-2563-cell.

ANTICIPATED MAXIMUM ALLOWABLE COST:

The anticipated MACC is \$4,260,000.

ANTICIPATED SCHEDULE:

Design completion is March, 2007. Construction/Substantial Completion Date is June, 2008.

SUBMITTAL REQUIREMENTS:

Firms will be considered for selection based upon the following criteria categories, weighted as indicated: Qualifications of Key Personnel (100%); Previous Performance (100%); Relevant Experience (100%).

Only submittals conforming to the following specifications will be considered: 8.5"x11"; cardstock front and back cover; 35 pages maximum; printing shall be 2-sided; 11" x 17" foldouts permitted, but limited to 2 maximum, and shall be included in the 35 page count.

Voluntary MWBE goals of 10% MBE and/or 6% WBE have been established for this project. Achievement of the goals is encouraged; however, no minimum level of MWBE

participation shall be required as a condition of A/E selection. Qualification submittals will not be rejected or considered non-responsive if they do not include MWBE participation.

Submit six (6) copies of submittals with the project number and title clearly identified. Each set of qualifications to include: Federal Form 330 and any other pertinent data to assist the Selection Board in evaluating qualifications. To qualify for review, submittals must be delivered to and date/time stamped by E&AS prior to 5:00 p.m. on Tuesday, July 25, 2006. Address submittals to: Division of Engineering & Architectural Services, General Administration Building, 210 11th Avenue SE, (corner of 11th and Columbia) 2nd Floor, Room 206, Olympia, WA, 98504-1012, Attention: Gretchen Puckett. FAXED COPIES WILL NOT BE ACCEPTED.

Following an evaluation of submittals received, the consultant selection board will conduct Phase 2 interviews with firms deemed to be the most highly qualified for the required service. Firms will be notified on or about Friday August 4, 2006. The final selection interviews are tentatively scheduled for Thursday August 17, 2006 and will be conducted at Real Estate Services, General Administration Building, 210 11th Avenue SE, 2nd Floor, Room 227, Olympia, WA, 98504.

The State reserves the right to continue with the consultant selected for this phase of the agreement in future phases of work for this project, or conduct a new selection for future services.

The state of Washington is an affirmative action employer. This is not a request for a proposal. All submittals become the property of the State.